A/R 2-237

OFFICE OF EMERGENCY MEDICAL SERVICES

Administrative Requirements Manual

Effective: 8/12/02   Authorization: Page: 1 of 2

A/R Title: EMT- BASIC CERTIFICATION PROCEDURES BASED ON OUT-
OF – STATE TRAINING

Supersedes: A/R 2-237(1/88) AND ALL OTHERS

PURPOSE

To define the requirements and procedures for an individual who was trained as an EMT-Basic in another state or in military service and wishes to become certified as an EMT-Basic in Massachusetts based on "equivalent training".

REQUIREMENTS

A candidate, who is not licensed/certified in another state or did not complete a state-approved practical examination, is required to successfully complete the Massachusetts EMT- Basic written and practical examination.

A candidate, who is not licensed/certified as an EMT-Basic, must submit official documentation that they successfully completed a U.S. Department of Transportation (DOT) EMT-Basic training program within the past year.

In order for EMT-Basic training to be considered equivalent, it must meet or exceed the DOT EMT-Basic 1994 National Standard Curriculum.

Candidates who have previously taken and failed any portion of the Massachusetts EMT-Basic examination are not eligible to be considered under the requirements of this A/R. They must successfully complete the written and practical examinations in Massachusetts in order to be certified.

Candidates who were trained in Massachusetts are not eligible to be considered under the requirements in this A/R. They must successfully complete the written and practical examinations in Massachusetts in order to be certified.
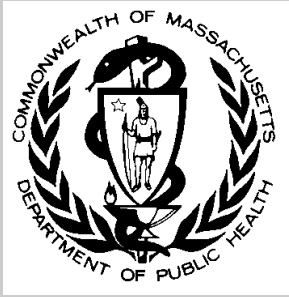
REQUIRED TRAINING DOCUMENTATION FOR THOSE TRAINED OUT-OF-STATE BUT NOT LICENSED OR CERTIFIED, AS EMT-BASICS

1. Official documentation of successful completion of an EMT-Basic training course that meets or exceeds the minimum U.S. Department of Transportation's EMT- Basic National Standard Curriculum ('94 standards). The documentation must include a certificate or letter of course completion signed by the Program Director or Program Medical Director.

2. Current Basic Cardiac Life Support (BCLS) successful course completion credentials from the American Heart Association (AHA) Health Care Provider or the American Red Cross (ARC) Professional Rescuer in Cardiopulmonary Resuscitation (CPR). A copy (both sides) of the card must be provided.

CERTIFICATION BASED ON EQUIVALENT MILITARY TRAINING AND STATUS:

Individuals who have completed advanced individual training in a military occupation specialty equivalent to Emergency Medical Technician may apply for a certification examination. The application for certification must be made while on active status or within ninety (90) days of discharge from active duty, as indicated on DD-214. Applicants in the Reserve Components must be members of a Troop Program Unit or otherwise on active duty status. Members of the Individual Ready Reserve or similar non-drill programs must apply for certification within ninety (90) days of transfer to the IRR. The following must be submitted to be approved for a certification examination:

1. A copy of your training record, certification or diploma;

2. A copy of your discharge summary form, DD-214 (if discharged from active duty);

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3. Evidence of active drill status (reserve component applicants only); and

4. Current Basic Cardiac Life Support (BCLS) successful course completion credentials from the American Heart Association (AHA) Health Care Provider or the American Red Cross (ARC) Professional Rescuer in Cardiopulmonary Resuscitation (CPR). A copy (both sides) of the card must be provided.

PROCESSING PROCEDURES

The candidate must submit all the documentation as required above, and receive approval from OEMS.

The candidate must submit the required application and certification fee.

The candidate will then be notified of exam requirements and scheduling information.